Table Topics Master

Preparation before the meeting

- Prepare a topic (try to think of original, new ideas or review *The Toastmaster* magazine or the internet for ideas)
- Every member gets to speak at a meeting: Find out who already has a meeting role (Prepared Speakers, Evaluators, General Evaluator, Toastmaster of the Evening, etc.) and call on other members first. Speakers should be asked last
- Select inspiring questions and articulate them in a short, easy and understandable way
- Keep your comments short

During the meeting

- Briefly explain the purpose of Table Topics, keep your remarks short but enthusiastic
- State the question first, then call on a member
- Call on speakers at random (avoid calling people in the order they are sitting)

Table Topics

Ask questions centered around a topic

QUESTION	TABLE TOPIC SPEAKER
Question	Name
Question	Name
Question	Name
Question	Name
Question	Name
Question	Name
Question	Name
Question	Name
Question	Name
Question	Name
Question	Name
Question	Name
Question	Name
Question	Name
Question	Name
Question	Name
Question	Name

REPEAT TABLE TOPIC QUESTIONS + VOTE FOR BEST TABLE TOPIC SPEAKER

Closing Table Topics

Handover to Toastmaster of the Evening

HANDOVER TO TOASTMASTER OF THE EVENING

Name