

Speech Evaluator

Evaluation Sheet

What? • Speech Content

1. Was the opening an attention grabber?
2. Speech structure (well organised?) - opening, body, conclusion distinct?
3. Was the purpose of the speech clear? - informative , persuasive
4. Did the speech differ from title and opening?
5. Did the speech relate to the lesson in the manual?
6. Where the points made: clear, understand-able, interesting, relevant, logical, sequential, conclusive
7. Any anecdotes to prove the point?
8. Did conclusion summarize end emphasize the speaker's intent?
9. Did the speaker accomplish his/her purpose?
10. Did the speaker convince and motivate you?
11. Was the ending strong?

How? • Speech Delivery

1. Poise/posture: relaxed, strained
2. Body language: vivid, proper gestures, frequency
3. Eye contact: well distributed, hardly any
4. Voice: strong - soft, clear - hard to understand,
5. Delivery: sincere, enthusiastic, emotional, relaxed, presentation, word pictures, vocabulary, notes

Emphasize the speaker's strength

1. You are obviously very strong in ...
2. What I liked best was ...

Evaluation Notes